

Cape Coral Preparatory and Fitness Academy

Principals Corner:

Dear CCPFA Families:

As we enter into November and we near our Thanksgiving holiday, I would like to share some things that I am thankful for at CCPFA:

- I am thankful for our students.
- I am thankful for a beautiful school.
- I am thankful for our teachers and staff.
- I am thankful for parents who support the efforts of our school.

Our students, staff, and parents are fantastic! Thanks for all that you do to help CCPFA be the best school it can be.

The Fall Book Fair was a huge success. I would like to thank the Kessingers for their hard work and dedication setting up the Book Fair, scheduling volunteers, and working the Book Fair as needed. Thanks to all the families who volunteered during this event!

This time of the year is a time of sharing and caring. Please help us out this season by donating non-perishable items for our "Thanksgiving Blessings" drive. All food collecting will go directly to families of CCPFA.

On a safety note, please remember the following guidelines for arrival in car rider lines:

Please remember that drop off is begins at 7:40. Students should remain in cars until this time.

Please use the approved drop off line, please do not park and walk your child into school.

Please get everything ready before you get to the drop off spot to ensure a quick drop off.

Please make sure to read our newsletters from the front to the back. There is a lot of important information spread throughout.

Thank you,

Mandy Rice
Principal

What's going on at CCPFA?

One Quarter down, Three to Go.

It is hard to believe that we have completed the first quarter of the school year. It has been an eventful first quarter and we have many more wonderful things coming up throughout the second quarter of the school year.



K-2 Field trip: Elves and the Sheemaker

Kindergarten to 2nd grade has already scheduled their first field trip of the school year. As a reminder, the second payment of \$8 is due November 1st. If you haven't sent in your child's field trip payment, please do so immediately so your child's seat can be held. If you are interested in chaperoning for this trip, please pay for yourself as well. The cost for chaperones is also \$16. There is limited space for chaperones (3 per classroom) If you have made arrangements with your child's teacher to attend please be sure that your payment is also made. Thank you for your support and understanding.

Also, please look for your child's field trip permission slip form in his or her take home binder. Please sign and return no later than November 20th. Thank you.

Thanksgiving feast

On Tuesday, November 20, at 1:00 Kindergarten, first and second grade will be having a Thanksgiving feast. Each class is assigned to bring certain foods for the event.

Ms. Ward's and Ms. Marston's Classes are in charge of bringing an entrée

Ms. Henriquez's class is in charge of supplying the desserts.

Ms. Feahr's and Ms. Harless' Class is in charge of bring in side dishes.

Ms. Earp's Class is responsible for bringing in Drinks, cups, plates, napkins and utensils.



***Please look for more information in your child's red folder within the next two weeks. Thank you and we hope to see you all there.

Dobak Uniform Suggestion

Most students have their dobak uniforms and are very excited to wear them.

K-2 would like to suggest that you provide your child with a white T-shirt to wear under your child's dobak. This is highly suggested for the girls because the top often opens in the front.

We would also like to suggest that you work with your child in practicing to tie his or her belt. This skill is hard for some kindergarten and first grade students, so as the saying goes... "Practice makes perfect."

Kindergarten Team News

What a fun October we have had! We discovered the ocean and made oceans in a bottle, along with a lot of other sea creatures. We also learned many amazing facts about bats, and decorated our walls and classroom with our beautiful artwork! We have learned about explorers in Social Studies, and are now learning all about the Pilgrims and their voyage on the



Mayflower. We continue to learn beginning letter sounds, practice writing our letters, play rhyming games, and break up the syllables in words. November will be a fun and exciting month as well as we look forward to celebrating Thanksgiving together and talk about all the blessings we are so fortunate to have received.

In Reading, Kindergarten will be moving from Pre-Decodable books to Decodable books. These books are more

challenging for your child. We are also continue our word families spelling assessments. Please continue to practice reading and spelling these words daily. The spelling words will be related to the Decodable books your child will be reading during that week. Homework will be a spelling activity, math page, reading for 20 minutes per night, and another language arts skill that we are learning.

A quick glance at what Kindergarten is learning...

Reading:

- sight words
- Story Structure
- Author / Illustrator
- Retelling / Summarizing

Language Arts:

- Letter recognition Aa-Zz
- phonograms
- Predictions

Spelling:

- Word Families
- Continue studying sight words

Math:

- Time
- Money
- Addition
- Weight
- Geoboards

Science:

- Earth Science
- Sun and the Moon

Social Studies:

- Pilgrims and Native Americans
- The First Thanksgiving

What new in Ms. Feahr's Class??

Can you believe we are into the second quarter? We have been working so hard and it is paying off! I just want to take a moment to thank the families for creating such beautiful projects for Social Studies last month. The students were so excited and really showed great pride in their work. I look forward to the next one!

Please remember to listen to your child read each night. Oral fluency is such a beneficial tool when building a strong reading foundation. Another fun thing to do at home is have your child help plan your grocery list

each week. This will help them with spelling and handwriting practice while being a part of a family chore. They will love checking off the list when you go shopping together.

I want to wish all families a safe, happy and bountiful Thanksgiving this month. Enjoy your families and the time you spend together.

Mrs. Feahr



Thanksgiving
Day

First Grade Frenzy with Ms. Earp

Can you believe you are reading the November issue already? I can't. We will spend the second quarter studying Native Americans and Early American Colonies. This is a great unit full of hands on activities. We also begin learning to tell time and count money in math. Any additional help you can give to your child with this is excellent. Ask your child to count the spare change in your car or at the bottom of your purse. Give them opportunities to tell you what time it is throughout the weekend (to the hour or half hour). Any real life experiences they can get with time and money is worth its weight in gold.

Stay tuned to your child's binder as we have several events coming up in the next few weeks.

Ms. Earp

What new in Harless' Class??

This month in class we will be expanding on our writing. Students are creating expository writings on given prompts. We will use colors to coordinate with our topic, main idea, and details. Students' writings will begin to grow to include details, capitalization, and punctuation. We will soar into the sky with our creativity.

Harless



Wish List Items for Kindergarten, 1st, and 2nd grade

Henriquez:

Card Stock Paper
Paper Towels
Expo Markers
Spray Lysol
Holiday crafts
Pony beads
Pencil Sharpener

Marston:

Card Stock Paper
Spray Lysol
Holiday crafts
Sweeper

Ward:

Card Stock Paper
Spray Lysol
Holiday crafts
Small water bottles for PE/
Taekwondo
Small snacks for the classroom
(for children who need one)

Feahr:

Glue sticks
Fall color feathers
Brown paper plates
Electric pencil sharpener
Clothes pins
Tongue depressors

Earp:

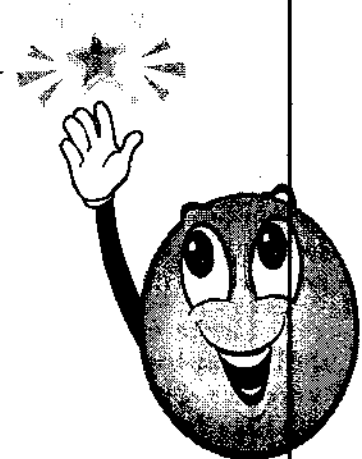
cardstock (white)
Glue sticks
Fall color feathers
Brown paper plates
Electric pencil sharpener
Clothes pins
Tongue depressors

Harless:

2 packages of card stock
Age appropriate books for
our classroom library,
Plastic starlight bins for
student cubbies and
storage
Expo markers
Globe
Wall maps of the world



Thank you for your
donations!!



Items Sent To School

When sending in items to school (money, notes, etc), please, *please, please* make sure that you put the items in an envelope or plastic baggie with the following information written on it:

- Child's Name
- Teacher's Name
- Who it is for (Cafeteria, PTO, Office, etc)

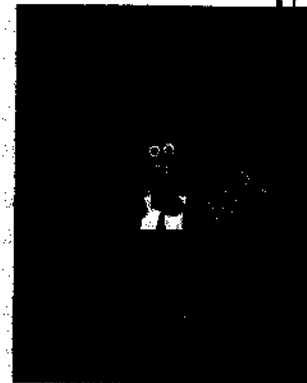
With this information, if the item(s) are found lying in the hallway, we know where to send it!!



Spelling Tips-

Here are some simple ways to practice those dreaded spelling words:

1. Have your child type them on the computer. Sounds boring, but to a kid, typing a document on the computer is fun and cool.
2. Have your child write the words in chalk on black construction paper. Easy enough, yet the novelty of the chalk on black makes it work.
3. Create a crossword puzzle using one of the puzzle makers online.
4. Use Scrabble pieces to spell the words.
5. Write the words in sand or dirt with a stick.
6. Write the words on the bathtub using bathtub crayons or paint. This is especially ingenious since they will be unwittingly taking a bath at the same time!
7. Have your child write them using an etch-a-sketch or the new light sketcher.
8. Buy assorted fun writing utensils - puffy paints, gel pens, highlighters, and so on to add some novelty to the chore of writing words!
9. Have a spelling contest during dinner. (recurrent theme here - killing two birds with one stone!)
10. Have your child write the words outside using sidewalk chalk or sidewalk paint.



Third Grade News — Ms. Koch

Our first quarter is complete and we are all trying our hardest in class. This is what the third grade will be working on over the next month.

In Reading, we are finishing up our unit on animals and their habitats. We will be having a review week in the first full week of November. There will be no spelling words for that week. The next unit for reading will be on money. The story selections will continue to assist the students as they build their comprehension skills.

For Writing, the students will continue expository writing. The students will begin to write three paragraphs on a specific topic each week.

The students have begun to learn or are reviewing single digit multiplication facts. The class started out with their 1 and 10 facts using the manipulative called a wrap-up. As we continue, the students will be working on more single-digit multiplication facts, different ways to solve word problems, and beginning to learn single digit division problems.

In Social Studies, the students are continuing the quarter with civics and government. The students have been learning about elections and this will be followed up by the levels of government.

The students have turned in some amazing projects for the science fair! It looks like the students had a lot of fun while learning something new in science. In the classroom, we will continue with properties of matter and states of matter. The students will be looking at how to find the volume of irregular objects with various science projects.

Please make sure students are continuing to read every night and completing the reading log. If you have any questions, please email me at mkoch@edvantages.com.

Fourth Grade News — Mrs. Erhardt

Here we are; already into the second quarter. Wow, this year is flying by quickly! I want to thank all of the parents for your help and support with the shoe box project! We were able to put together over 60 shoe boxes for our service project!! This is phenomenal!

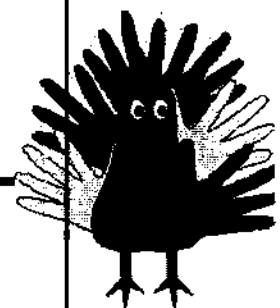
I would like to encourage the families to keep talking about Bullying at home and what kind of impact it has on others. We will continue to talk about this daily in the classroom also.

We are taking a turn with our reading and integrating it with social studies for our next unit. We will not only be learning and working with our comprehension skills, main idea, vocabulary but also discussing the US Constitution, Abraham Lincoln, California Gold Rush and much more! Please make sure that your students are reading 20 minutes nightly. Ask them questions, have them summarize what they are reading to you. Not only is this a great way to check if they're reading but you are also helping them with their summarizing skills. :)

Math Facts! Math Facts! Math Facts! We are working on these daily in our classroom. We start math off with Fastt Math which is a 5 minute timed 100 fact brain exercise. Students should be practicing their math facts daily. This will only help them for the rest of the year.

Writing is still a priority in fourth grade. We are working on expository writing and how to make sure their papers are organized, focused, there is elaboration, and correct grammar. Florida Write will also be here before we know it!

It was so nice to talk and meet with all of you at our conferences last week. Don't hesitate to contact me at anytime with any questions or concerns.
nerhardt@edvantages.com



Fifth/Sixth Grade News – Mrs. Sefcik



Well, we have three full months under our belts now and the students are really kicking into high gear. Here are some of the topics we will cover during the second quarter:

* Character Education – besides bullying – and all of its consequences – we're learning how to manage our anger and what strategies to use to calm down.

* Reading – comprehension, comprehension, comprehension! (Yes, I'm writing that down every month this year . . .) We are still struggling with parts of speech (nouns/pronouns/subjects/predicates) but we made quite a bit of progress. Please continue having your son/daughter read 30 minutes each and every night – including weekends. That's the best way to keep their reading skills up.

* Writing – our focus in writing class, besides format and organization, is elaboration: how much is not enough, how much is enough and how much is too much. The students wrote some fabulous Halloween stories during our freestyle class

* Social Studies – we are looking at Florida's land boom – what caused its start and what caused it to end.

Thank you for attending the parent/teacher conferences last week. I continue to learn much from all of you – and thoroughly enjoy working with you as a team for your son's/daughter's success.

Please contact me at bsefcik@edvantages.com if you have any questions or if I can be of any help.

Fifth/Sixth Grade News – Mrs. London

Hello parents, families and friends,

We have had lots of exciting moments in 5th and 6th grade. Students are taking great pride in their work. They also have just completed fantastic science projects and have prepared letters and gifts to be sent to their pen pals. Now that the Science Fair projects are done, be on the lookout for weekly science homework in addition to the usual math homework. All students should be bringing their math textbook home every night and studying what they have learned. If they do not understand some of the problems, they are expected to ask questions the following day in class. I suggest that they star the questions that they have trouble with or make a list of tough homework problems. Please contact me if you want an update on their grades, have questions, or have concerns.

Thank you,
Ms. London
DLondon@edvantages.com





Mrs. Hammer—ESE/ESOL

All the students are continuing to work toward their goals. We are working on quarterly progress reports and they will be out as soon as I collect all the needed information from all of the supporting services. I am working with the gifted students by enriching their talents with by developing projects. We will be expanding these to include community involvement and research incorporating technological skills and visuals for presentation and or display in the coming quarter. Please feel free to contact me regarding and questions or concerns.

Thank you,
Mrs. Hammer

Wish list items: magnetic sheets, Bananagrams/Applegrams/Peargrams (manipulative word games), any technology that aids in spelling, reading and math.

Important Dates

November 11th—Veterans Day

November 21—23 Thanksgiving Break

November 22—Thanksgiving

Coach K—Fitness

Success in soccer!! That was the theme for October for fitness class. We had an outstanding showing for the fall soccer skills tournament. I would like to thank all the parents who came out to support our kids, it really makes a difference! We won more medals this year than we have in any other skills tournament to date, both individually and as teams. This goes to show what a committed effort our students are making to become better and challenge our sister schools. I could not be more proud of what we accomplished as a group. Below I will list the medal winners for this falls' tournament. That leads us to the fall tennis skills tournament that will be held at Three Oaks Park on November 16, 2012. This is our last tournament in fitness until the spring so we are very excited to get out there and show our stuff! We look forward to the continued support of our awesome parents and hope to see as many of you out there as possible.

Soccer Medal Winners:

1st / 2nd Grade –

Shooting:

Emma Henriquez – Gold

Patrick Welch – Gold

Dribbling:

Emma Henriquez – Silver

Passing:

Trevor Heckscher - Gold

Emma Henniguez – Gold,

Annielese Marrero – Silver

5th / 6th Grade-

Passing :

Ali Finnelli – Gold

Dribbling:

Justin Rodriguez – Silver

Game Play Medalists-

1st / 2nd Grade

Zane Colbrun, Shaylin Rice

3rd / 4th Grade

Jamien Shannon, Joey Tracey

5th / 6th Grade

Justin Rodriguez, Garrett Lindsey, Skylar Junker, Hailey Taylor



IMPORTANT INFORMATION

Attendance:

Over the past few weeks we have seen an increase in students coming to school late. School begins promptly at 8:00AM. That means that all students should be in their classrooms ready to learn at 8:00AM. Students arriving to school after 8:00AM are considered tardy and a parent or family member will need to come in the office and sign the child into school. Dismissal is at 4:00pm. Students leaving prior to this should bring a physicians note the following the day excusing their dismissal. Students will not be dismissed after 3:30 from the office without prior authorization.

Uniforms:

As we enter into the cooler months, please remember that uniforms must still be worn. Girls may wear solid white or gray leggings under the uniform if needed.

Lunch Procedure:

CCPFA orders lunch through a catering company. We are only able to order lunch for students that are physically in attendance when the order is placed.

A lunch menu is sent home at the beginning of each month. Please mark the days your child will be eating and send it back with payment for the month. If your child does not eat on a day paid for, your account will be credited. If you have any questions, please contact Betsy Beraquit at BBeraquit@edvantages.com or by calling the front office.

All students who return the following form will be provided a special treat!

I have read the entire newsletter

First grade is having a _____ on November 20th.

Fourth grade is learning about _____.

School begins at _____.

November is National _____ Awareness Month.

Food Drive



Thanksgiving Blessing From: CCPFA



November 5th - November 16th

With Thanksgiving quickly approaching, we want to take an opportunity to help CCPFA community.

This is an opportunity to help families have a Thanksgiving meal when they would otherwise be unable to.

This is our chance, as a school community, to help one another.

All donations will be used for CCPFA families

Items we are collecting include...

- * Vegetables - canned goods
- * Cranberry Sauce
- * Stuffing
- * Boxed Potato's
- * Gravy - Non perishable items only
- * Dessert - Non perishable: pie filling, pie crust, brownie mix, cake mix,
- * Any other items you think a family would like
- frosting, or no bake dessert items
- * Juice Boxes/Juice
- * Cereal Bars/ Cereal
- * Canned Fruit/ Fruit Cups
- * Mac-n-Cheese
- * Rice
- * Raman Noodles

Send donations to your child's classroom. Volunteers will collect them daily.

If you are in need of a Blessing Box, please fill out the following information and return it to the school in an envelope addressed to "Mrs. Rice" by Monday, November 5th!

Only one form is required per family!

If you have any questions, please email MRice@edvantages.com

Our family is in need of a Blessing Box this year.

Family Last Name _____

Child's Name _____

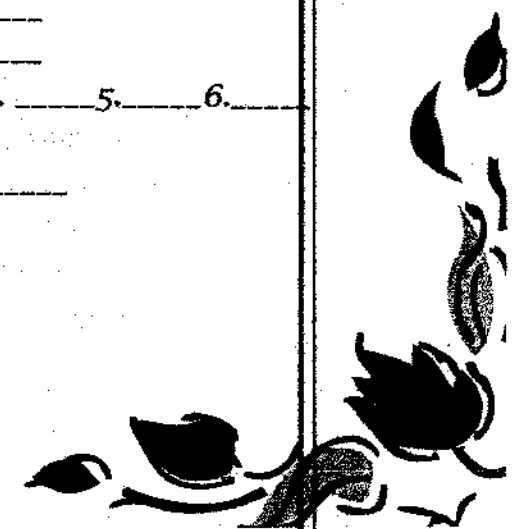
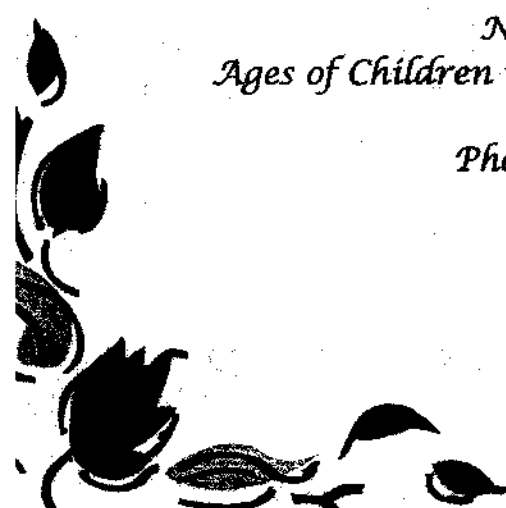
Teacher's Name _____

Number of Adults in family _____

Ages of Children in family 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____

Phone Number _____

* Return by Monday, November 5th.



[Close Window](#)[Click here to print](#) or select **File** then **Print** from your browser.

Five Ways to Participate in November as Epilepsy Awareness Month

By **Gayle Crabtree**

The focus of the National Epilepsy Foundation and other groups is to raise awareness about this disease. To help educate the public the foundation is launching a campaign declaring November to be National Epilepsy Awareness Month.

According to the [National Epilepsy Foundation](#), epilepsy is a health condition that effects approximately 3 million people in the United States and an estimated 50 million people worldwide. Some people will receive a quick and accurate diagnosis but others won't.

Epilepsy is a condition that produces seizures which can affect much of a person's activities of daily living. People who have this health condition will not be hired for certain jobs and may not be able to drive. They may also be cautioned against swimming, bicycling without a helmet or living by independently. Epilepsy sufferers may also face other restrictions.

According to [WebMD](#) doctors have been able to determine definitive causes for some people who develop the disease. Some of these causes include low oxygen during birth, brain tumors and head injuries. It is estimated that for up to 70% of patients doctors will be unable to determine what caused the development of epilepsy.

Fortunately, the majority of people who are diagnosed with epilepsy will be able to lead happy, healthy and productive lives. Getting the word out that a full life is possible (and should be expected) is one of the goals behind creating November as Epilepsy Awareness Month.

There are lots of ways that public can be involved with activities for Epilepsy Awareness Month. Here are a few ideas to help you get started. Contact your local Epilepsy Foundation for more ideas.

Participate in Epilepsy Awareness Month Idea #1

Educate yourself. Visit the websites for the links mentioned above and check out the resources section of this article. Learn to spot the signs and symptoms of this disease.

Participate in Epilepsy Awareness Month Idea #2

Become a volunteer. Local epilepsy foundations will be giving away bicycle helmets, hosting awareness events or fundraisers. This can be a great time to get involved.

Participate in Epilepsy Awareness Month Idea #3

Spread the word. Write an article for your blog and tweet the link out to your followers. You can also put a message on your Facebook profile or MySpace page.

Participate in Epilepsy Awareness Month Idea #4

Schedule a speaker. Will your teacher or professor give you extra credit for arranging for a speaker? Call your local Epilepsy foundation or county health department to work out the details.

Participate in Epilepsy Awareness Month Idea #5

Check your company's employment plan to be sure it is compliance with the Americans with Disabilities Act. This gives everyone a shot at fair and equal employment opportunities.

Sources:

Personal Experience
WebMD
National Epilepsy Foundation

More resources

- http://www.epilepsy.com/EPILEPSY/living_epilepsy
- http://www.ninds.nih.gov/disorders/epilepsy/detail_epilepsy.htm
- http://kidsheath.org/teen/diseases_conditions/brain_nervous/epilepsy.html

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Takeaways

- November is Epilepsy Awareness Month.
- People who have epilepsy can expect to lead a normal and productive life.
- Information is available through the Epilepsy Foundation.

Related Entries: (Not identified at this time)

Student Attendance for Grades PreK-12

The School Board of Lee County believes that regular and punctual school attendance is crucial for a student's academic success. All students are required to attend school every day of the school year. Parents are responsible for their child's daily school attendance. This policy applies to all PreK-12 students.

(1) Compulsory School Attendance

- (a) All children who have attained the age of six years or who will have attained the age of six years by February 1 of any school year, or who are older than six years of age but who have not yet attained the age of 16 years or age specified by state statute, whichever is older, except as provided in this policy, are required to attend school regularly during the school year.
- (b) Children who will have attained the age of 5 years on or before September 1 of the school year are eligible for enrollment in public kindergarten for that school year and, if enrolled, are expected to attend school regularly during the school year.
- (c) Children who are enrolled in an Early Childhood Program (Pre-K) program, birth to 4 years old, are expected to attend school regularly during the school year.
- (d) A student who attains the age of 16 years during the school year is not subject to compulsory school attendance beyond the date upon which he or she attains that age if the student files a formal declaration of intent to terminate school enrollment with the School Board. The declaration must acknowledge that the termination may reduce the student's earning potential and must be signed by the child and the parent. The school shall notify the parent of the receipt of the student's declaration of intent. A student who attains the age of 16 years during the school year is not subject to the legal sanctions for compulsory school attendance.
- (e) An exit interview must be conducted by school personnel to determine the reasons for the student's decision to terminate school enrollment and identify the actions taken to keep the student in school.
- (f) Compulsory school attendance requirements may be met by attendance in a home education program.

46 (g) For students enrolled in Department of Juvenile Justice Programs, the
47 compulsory school attendance requirement is governed by state law and
48 regulations and includes a longer term.

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50 (2) Patterns of Non-Attendance

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52 (a) Non-attendance for instructional activities is established by tardiness, early
53 sign-outs, or absences for all or any part of the day.

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55 (b) For enforcement of compulsory school attendance purposes, three
56 unexcused tardies or unexcused early sign-outs may, at the discretion of the
57 school principal, be considered equal to one day of absence.

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59 (c) For enforcement of compulsory school attendance purposes, unless
60 acceptable documentation is presented/submitted, an accumulation of daily
61 unexcused absences or tardiness, or early sign-outs that equal 5 days in a
62 calendar month or 10 days within a 90 calendar day period may be exhibiting
63 a pattern of non-attendance as determined by the Child Study Team.

64

65 (d) If the student exhibits a pattern of nonattendance (excused or unexcused),
66 principals may request documentation for subsequent absences. Non-
67 attendance for instructional activities is established by tardiness, early sign
68 outs, or absences for all or any part of the day.

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70 (e) "Habitual truant" means a student who has 15 unexcused absences within 90
71 calendar days with or without the knowledge or justifiable consent of the
72 child's parent, is subject to compulsory school attendance, and is not exempt
73 from compulsory attendance by meeting the criteria for exemption.

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75 (3) Absences

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77 (a) Excused Absences - Students must be in school unless the absence has
78 been permitted or excused for one of the reasons listed below:

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80 1. Illness of the Student

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82 2. Illness of an immediate family member

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84 3. Death in the immediate family

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86 4. Religious holidays of the student's own faith

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88 5. Required court appearance or subpoena

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6. Special event: Examples of special events include important public functions, conferences, state/national competitions, as well as exceptional cases of family need. The student must request and receive permission from the principal/designee at least five days prior to the event.
 7. Scheduled medical or dental appointment
 8. Students having, or suspected of having, a communicable disease or infestation which can be transmitted are to be excluded from school and are not allowed to return to school until they no longer present a health hazard.
 9. Students on field trips and students who attend alternative to suspension programs are not considered absent.
- (b) Unexcused Absences – Absences not excused as defined in the previous section, are considered unexcused.
1. Students without a completed Certificate of Immunization indicating compliance with the current required schedule of immunizations will not be allowed to attend classes until this document is provided or a waiver is obtained. Absences due to non-compliance with immunization requirements shall be considered unexcused.
 2. Students transferring to Lee County who are considered homeless, children of a military family or are under the care of the Division of Children and Families, have a 30 day waiver of both health examination and immunization requirements.
- (c) Make up Work
1. Excused Absences: Make-up work for credit and grade is allowed for all excused absences. Immediately upon return to school, the student will be given the number of days absent plus one additional day to make up all work missed.
- (d) Tardiness – Tardiness is defined as a student not being in the classroom when the class is scheduled to begin.
1. Parents must follow the same process to excuse a tardy as they do to excuse an absence.
 2. Excessive tardiness shall be addressed on a case-by-case basis to determine if there is a pattern of non-attendance. Non-attendance for instructional activities is established by tardiness, early sign-outs, or absences for all or any part of the day.

- 138 3. Tardiness to any class without documentation may be considered
139 unexcused.
140
- 141 4. Habitual tardiness is defined as being tardy six times within a quarter.
142
- 143 5. Principals have the discretion to excuse tardiness for extenuating
144 circumstances.
145
- 146 6. Unless excused under the provisions of this policy, accumulated
147 tardiness will be recorded as unexcused absences.
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- 149 (e) Early Sign-Outs – Early sign-outs are defined as a parent or guardian signing
150 out a child before the end of the school day.
151
- 152 1. No student shall be released within the final 30 minutes of the school
153 day unless the principal/designee determines it is an emergency.
154
- 155 2. All schools shall establish procedures for early release that ensure
156 that all students are treated consistently.
157
- 158 3. Excessive early sign-outs will be addressed on a case-by-case basis
159 to determine if there is a pattern of non-attendance.
160
- 161 4. Unless excused under the provisions of this policy, accumulated early
162 sign-outs will be recorded as unexcused absences.
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- 164 (4) Driving Privileges and Attendance
165
- 166 (a) Attendance Requirements for Minors (from ages 14-18) to Maintain Driving
167 Privileges:
168
- 169 1. Unexcused absence data shall be compiled at each Lee County
170 School through an automated system and electronically transmitted to
171 Information Systems (IS).
172
- 173 2. The information regarding each minor who accumulates 15 unexcused
174 absences in a period of 90 calendar days shall then be transmitted to
175 the Department of Highway Safety and Motor Vehicles to include the
176 minor's legal name, sex, date of birth, and social security number.
177
- 178 (5) Interventions
179
- 180 (a) The primary teacher of a student exhibiting a pattern of non-attendance shall
181 notify the principal. The principal shall refer the student to the Child Study
182 Team (CST) to develop an intervention plan to improve the student's
183 attendance. The CST will schedule a meeting with parents or legal guardian

- 184 and the assigned school social worker. If appropriate, a contract will be
185 developed and signed by the participating parties.
186
- 187 (b) After 10 absences in a course, credit may be withheld. The Child Study
188 Team must develop a contract with the student and parents that includes a
189 plan to restore the credit withheld.
190
- 191 (c) Non-compliance with the contract may result in referrals to the Truancy
192 Intervention Program, the Truancy Ungovernable Runaway Network or the
193 State Attorney's Office.
194
- 195 (d) The School shall provide written notice to parents after three tardies or three
196 early sign-outs within thirty calendar days. Additional tardies or early sign-
197 outs shall result in two of the following interventions:
198
- 199 1. A mandatory parent conference with the principal/designee
 - 200
 - 201 2. A mandatory student conference with the principal/designee
 - 202
 - 203 3. Other appropriate penalties such as after hours detention, in
204 accordance with the *Code of Conduct for Students*
 - 205
 - 206 4. A referral to the Child Study Team or Attendance Review Committee
 - 207
 - 208 5. A referral to the School Social Worker
 - 209
- 210 (6) Students shall not be treated differently with regard to attendance on the basis of
211 their race, color, gender, religion, sexual orientation, or national origin.
212
- 213
- 214 **STATUTORY AUTHORITY:** 1000.36, 1001.41, 1001.42, 1001.43, 1003.02 (1) (b),
215 1003.26, 1003.27, 1003.52 F.S.
216
- 217 Adopted: 2/27/07
218 Revised: 1/27/09
219 Revised: 1/11/11
220 Revised: 12/6/11